



Name of evaluator: _____

**GRUNDTVIG IN-SERVICE TRAINING
COMMON EUROPEAN QUALITY ASSESSMENT FORM
2012**

IST reference N°

Name of the applicant:

Family name:

First name:

Note on the points system: The ratings of the application against the quality criteria result in a total number of points out of a maximum of **100**. National Agencies may add **15** points for national criteria.

Each main criterion is given a total maximum number of points.

Please note that applications scoring less than **60** points (out of 100; points for national priorities are not included) in the quality assessment should not be selected for funding.

		Points	Max.
	Content and duration		30
	The activity programme is well structured. It employs adequate methodology/activities in relation to the stated training objectives and the duration is coherent with the foreseen activities..		10
	The content of the training activity is relevant for the applicant's professional activity.		10
	The applicant intends to undertake concrete and adequate preparatory activities before the actual training activity.		5
	The applicant has the necessary language competence to be able to benefit from the training activity.		5
	Impact and relevance		40
	There is a clear match between the training selected and the applicant's training needs in the field of adult education.		10
	It is clearly described how the beneficiary intends to incorporate the results of the training in his/her professional activities in the field of adult education.		10
	It is clearly demonstrated that the applicant will benefit from the training in terms of personal and professional development		10
	It is clear that the training activity will have a positive impact on other stakeholders, ie. learners, the beneficiary's institution, other organisations.		10
	European added value		10
	The training activity has a strong European focus in terms of subject matter and/or the profile of participants and trainers and it will have a greater potential value than similar training in the applicant's home country.		5
	The applicant's participation in the training activity will clearly contribute to increasing the European dimension of his/her home organisation (if applicable, i.e. if the applicant is working in an organisation concerned with adult education)		5
	Dissemination of results		10
	The applicant has a realistic plan how to disseminate the results of the training upon return.		
<u>Additional points for applications for training events resulting from EU-funded projects (ie. Socrates and LLP Multilateral Projects and Networks)</u>			
	The applicant applies for a training event resulting from a Socrates or LLP		10

	centralised project.		
	TOTAL POINTS FOR THE QUALITY ASSESSMENT		100

National award criteria for 2012

	<p><i>NAs to insert the national criteria and priorities here (for example, priority to be given to applicants who have not received a GRU-IST grant over the past two years).</i></p> <p>Organisationen, welche ein im Qualitätsrahmen anerkanntes externes Testat, Ö-Cert oder vergleichbare Qualitätsauszeichnungen aufweisen.</p>		10

OVERALL COMMENTS:

Please be as specific and clear as possible, ensure that your comments are consistent with the marks given, and use polite language. In the case of less good quality applications, please explain points which you feel could be improved.

Your comments may be sent as feedback to unsuccessful applicants.

I hereby declare to the best of my knowledge that I have no conflict of interest (including family, emotional life, political affinity, economic interest or any other shared interest) with the person who has submitted this grant application. Furthermore, I confirm that I will not communicate to any third party any information that may be disclosed to me in the context of my work as an evaluator.

Date

Name and signature

DECISION No 1720/2006/EC OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 15 November 2006 establishing an action programme in the field of lifelong learning¹

(Excerpt)

Article 29

Objectives of the Grundtvig programme

1. In addition to the objectives of the Lifelong Learning Programme set out in Article 1, the specific objectives of the Grundtvig programme shall be:
 - (a) to respond to the educational challenge of an ageing population in Europe;
 - (b) to help provide adults with pathways to improving their knowledge and competences.

2. The operational objectives of the Grundtvig programme shall be:
 - (a) to improve the quality and accessibility of mobility throughout Europe of individuals involved in adult education and to increase its volume so as to support the mobility of at least 7 000 such individuals per year by 2013;
 - (b) to improve the quality and to increase the volume of cooperation between organisations involved in adult education throughout Europe;
 - (c) to assist people from vulnerable social groups and in marginal social contexts, in particular older people and those who have left education without basic qualifications, in order to give them alternative opportunities to access adult education;
24.11.2006 EN Official Journal of the European Union L 327/59
 - (d) to facilitate the development of innovative practices in adult education and their transfer, including from a participating country to others;
 - (e) to support the development of innovative ICT-based content, services, pedagogies and practice for lifelong learning;
 - (f) to improve pedagogical approaches and the management of adult education organisations.

¹ in L 327/46 Official Journal of the European Union of 24.11.2006

ANNEX 2

Description of the Grundtvig IST action as included in the *LLP Guide 2012 Guide* (excerpt).